

**CITY OF HAYWARD
PERSONNEL AND AFFIRMATIVE ACTION COMMISSION**

Thursday, January 8, 2004 at 5:30 p.m.

**Hayward City Hall
777 B Street
Conference Room 2A**

AGENDA

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS *(Note: THE PUBLIC COMMENTS section provides an opportunity for citizens to address the Personnel and Affirmative Action Commission on items not listed on the agenda. The Commission welcomes your comments under this section, but is prohibited by State law from discussing items not listed on the agenda. Your item will be taken under consideration and referred to staff.)*

APPROVAL OF MINUTES

1. Approval of minutes for meeting of November 13, 2003 (Action)

REPORTS

2. City Council Liaison (Information)
3. 4th Quarter 2003 Affirmative Action Report (Information)
4. 2003-2004 Public Works Reorganization, Six-Month Update (Information)

NEW BUSINESS

5. Review of Human Resources Director's Certification of Eligible Registers (Previous Adoption Dates), (Action)
 - a) Utilities Operations & Maintenance Manager, (new)
 - b) WPCF Operations & Maintenance Manager, (new)
6. Extension of Eligible Registers, (Action)
 - a) Housing Inspector, (2nd extension, 6 months)
 - b) Police Officer Trainee, (1st extension, 6 months)

Beth Perrin-Scales
Human Resources Director

Personnel and Affirmative Action Commission minutes are available on audiocassette upon request in compliance with the Americans with Disabilities Act of 1990. Requests may be made by contacting the Human Resources Department at (510) 583-4500 or TDD (510) 247-3340.
